



2018 TRAVEL REIMBURSEMENT PROGRAM

PROGRAM REQUIREMENTS:

- \$20 reimbursement for each unit purchased in one sale week with a minimum of 7 units purchased per sale week.
- Maximum reimbursement per sale week of \$400.
- Dealerships must be located at least 200 miles away from the auction to qualify for travel reimbursement.
- Program requirements can change or be discontinued at the auctions discretion.

REQUIRED FOR REIMBURSEMENT:

- Travel receipts must be submitted to qualify for reimbursement.
- Payments will not exceed receipt amount.
- Reimbursement checks will be made payable to the purchasing dealership.
- Travel receipts must be submitted within 10 days of purchase to qualify.
- Any outstanding account receivables will be deducted from the reimbursement amount.
- Travel reimbursement includes room & tax and airfare only.

TRAVELER INFORMATION: Please fill out the information below

Dealership Name: _____ 5M#: _____

Dealer Rep Name: _____ Rep Id#: _____

For Office Use Only:

- Print & Attach Buynet Total # Purchased/Sold _____
- Sale attended Year _____ Week _____
- Miles from auction Miles _____

Above documents received by: _____ Date _____

Manager Approval: (sign or initial) _____

Total Reimbursement Amount: \$ _____

For accounting use ONLY: Account # _____